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**Bridging the Gaps Community Health Internship Program (BTGCHIP)**  
**June 16 – August 1, 2025**

**BTG must comply with academic/state regulations and guidelines for the safety of our students, community partners and those they serve. BTG works closely with community partners to determine if placements will be virtual, in-person, or hybrid due to circumstances surrounding COVID-19, Respiratory Syncytial Virus (RSV), Influenza, or other airborne diseases.**

**BTG Community Preceptor Summer 2025 Orientation**

The Community Preceptor Orientation is required for program participation. ALL community partners must be represented. Please contact your Program Director if you have a conflict.

**Date:** TBD

**Location:** Temple Med School (3500 N Broad St)

**Time:** 8:30 AM-11:00 AM

The Community Preceptor Orientation offers community partners an opportunity for networking and may include professional development and/or resources.

**Responsibilities of Community Preceptors:**

**Intern(s) Site/Agency Orientation**

Community Preceptors and their teams will orient intern(s) to the site, including: agency's mission, services provided, an introduction to the community, key agency personnel, abuse reporting policy, safety measures, and expected work-schedule and professional dress for the interns. Students will introduce themselves, including relevant skills and interests.

**Project Design:**

Collaborate with the intern or intern team in defining projects that meet agency/community needs, utilize intern(s) interests and skills and meet the BTG guidelines.

**Storytelling/Narrative Medicine Project:** *With the goal of having students hear the perspective of the community from a community member, and to gain interviewing and listening skills, each student will work with their Community Preceptor to find an adult (18 or older) connected to their site (staff, client, or family member) who is willing to engage with a BTG intern to share their story. Students will create a narrative or artistic representation of the experience. Those interviewed will be asked to sign the BTG Authorization form. BTG may share the projects on the website, at events, and/or for funding purposes.*

**Weekly Student Hours:**

Students are paid a stipend through BTG for full-time participation in the program. Interns will have approximately 32 hours a week to assist your agency, in-person or remotely. Weekly, interns spend one full day engaged in BTG curricular sessions designed to support their work in the community. Each week interns will be with BTG on Wednesdays for curricular sessions.

**Weekly Supervision:**

- Community Preceptors must be available to work with intern(s) weekly to provide supervision, and to receive project updates and guide intern(s) as needed

- Assist the interns in gaining awareness and skills needed to interact more effectively with community members in order to provide health promotion activities (focused on the lives of your clients and barriers they experience)
- Be available to interns during the week for problems or issues that may arise

### **Background Checks and Site-Specific Onboarding Process**

Connect with students early to ensure they are onboarded with your organization and can begin work on June 16.

All Student interns or the University they represent, are responsible for obtaining the following background checks prior to the start of the program. Student interns must maintain documentation of such checks and make such available upon request.

- PATCH – PA Criminal History Search
- PA Child Abuse Search
- FBI Criminal History Search

### **Approvals:**

- Review and approve draft materials of the team summary and symposium materials.
- Provide support to the intern(s) in securing all required photo, verbiage, and video releases of agency clients/staff (if applicable).

### **Evaluations:**

- Complete the BTG Student and Program evaluation and return (evaluations will be sent to you via email during the final week of the program)

**Annual Symposium:** The BTG Annual Symposium will be held on Tuesday, October 7, 2025. Site representation at the BTG Symposium is required for program participation.

BTG will be showing the documentary filmed in 2024 on the evening of Monday, October 6, 2025, and holding a conference the afternoon of October 7, 2025. Details to follow.

**NOTE:** *The BTG Program Office and the BTG Program Directors are available throughout the year to discuss any issues or concerns with you. We are very appreciative of your contacting us regarding any questions, concerns and/or problems as soon as they arise.*

***BTG student interns agree to abide by the code of conduct at their school and to fulfill all expectations of the BTG program as listed in the Student Agreement.***

☐ *I have read and agree to comply with the 2025 BTG Community Preceptor responsibilities as listed above.*

**Signed:** \_\_\_\_\_  
Community Preceptor / Agency Director

**Print Name(s):** \_\_\_\_\_

**Agency:** \_\_\_\_\_